

**Minutes of the Medical Device Committee meeting held on
Monday 4th October, 2021 Via Microsoft Teams.**

Present:

Duncan Murray (DM)	Consultant Anaesthetist & Chair
Mandy Cripps (MC)	MDMS Head of Service & Deputy Chair
Clare Goodyear (CG)	Trust Decontamination Lead and MDSO
Jake Hand (JH)	Senior Medical Electronics Technician
Holly Mamone (HM)	MDMS Operational Manager
Ross Cruickshank (RC)	Consultant Anaesthetist
Cris Mulshaw (CM)	Head of Therapies
Tom Beaumont (TB)	Operational Manager
Andy James (AJ)	Financial Controller
Lisa Clarke (LC)	Divisional Director of Operations - CS&FS
Ali Vandyken	Divisional Director of Operations -Surgery
Amy Thatcher (AT)	Procurement Manager
Teresa Jolly (TJ)	Recording of Minutes

1 Apologies for absence:

Susan Hegarty (SH)	Consultant Radiologist
Louise Jones (LJ)	Head of Risk Management

2 Minutes from the previous meeting to be agreed:

Minutes of the previous meeting held on the 28th June, 2021 were agreed.

3 Matters arising:

3.1 Update on 21/22 Equipment Procurement:

The majority of approved 21/22 capital medical equipment was brought forward and purchased in 20/21. The remaining projects status include

Theatre Tables bids returned and demonstrations being evaluated. Theatre Tables original bid was £400k but funding allocated was reduced to £180k. This should get 4-5 tables plus accessories and to replace around 14. May request slippage to purchase full amount

Theatre Lights, bids returned and demonstrations evaluated. Preferred supplier identified

Patient monitoring, out to tender. Shortlisted suppliers will be invited in to demo to a wide group.

Diathermy, tender responses being evaluated. Shortlisted suppliers will be invited to trial.

Radiology Room 5 is being brought forward and Procurement will work on a direct award for refurbishment.

Spinal Xray - XSP1. Refurbishment about to commence.

PG is working on the power tools and Urology scopes that were deferred to next year but hope to bring forward.

BD Volumetric Pumps and Volumetric Giving Sets are out of contract (BD) . A specification is being put together for replacement of Volumetric Pumps and are about to go out to tender. This is a consumables contract. There is a strong argument for changing the syringe pumps if a different supplier is successful.

3.2 MRI 1&2:

MRI 2 is now completed in the old Library and MRI 1 is expecting to be completed Easter 2022.

4 Capital Bids Prioritisation 22/23:

High priority bids were discussed and TWG chairs discussed the prioritisation of their relevant bids. The list was agreed within the group for next year to be submitted to Cap CG.

Approval has been given at TMC to proceed with the 4th Endoscopy room. Within this is the Estates and medical equipment element. MC notified of four items - A mobile C-Arm, endoscopes, a navigator and some minor spend on a BP/O2 monitor, and x-ray gowns. Medical Device Committee agreed to support the equipment purchase. Funding source to be identified.

5 MDSO/Decontamination Update:

MDSO:

BD Infusion Device giving sets National Patient Safety Alert has been closed down and we now have the correct products back in. There are 3 open national patient safety alerts relating to devices:

- One is Foreign Body Aspiration relating to the risk of (caps and loose accessories falling into intubation kits. Remaining action is encouraging teams to keep ventilation tubing closed when not attached to patient.
- Removal of Medical Air flow meters, SFT is a long way forward from other trusts in the Country because we already have the mini compressors in use. There is still some work about capping terminal wall sockets in clinical areas so that they cannot be used.
- The latest around the FFP3 hood and valved masks and risk of exhaled air in sterile areas. Is being monitored through the PPE group. It has implications especially within Theatres as a lot of the Anaesthetists and surgeons need to use hoods. Portacount device ordered so we can do quantitative assessment of staff

that will hopefully allow the use of disposable FFP3 masks reducing the dependence on hoods.



Decontamination:

The latest start date has slipped for SSL's refurbishment, and resources and equipment is increasingly fragile. Any failure will affect our Theatres and instrumentation reprocessing but also the endoscope reprocessing.

Currently linking with ETS around Authorised Person (Decontamination) role which has been vacant at SFT for quite a while. It is a risk for the trust however our Authorised Engineer (Decontamination) has been covering part of the role.

Trophons are finally being rolled out this week following completion of training, having been on site for a while. They are used to deliver automated high level decontamination of invasive ultrasound probes used in Radiology for transrectal and transvaginal scanning.. We are exploring an alternative device to introduce in Fertility.

6 Terms of Reference Review:

Terms of reference enclosed and were discussed and updated by the group. MC to circulate updated version.

7 AOB

8 Date of Next Meeting TBC